

PUBLIC COMPLAINTS

Any person or group having a legitimate interest in the operations of this District shall have the right to present a request, suggestion, or complaint concerning District personnel, the program, or the operations of the District in accordance with this policy/procedure. At the same time, the Board of Education has a duty to protect its staff from unnecessary harassment. It is the intent of this policy to provide the means for judging each public complaint in a fair and impartial manner and to seek a remedy where appropriate. Where a dispute over the interpretation or application of a negotiated agreement exists, the procedures in the agreement will be followed.

Any formal requests, suggestions, or complaints must be submitted in writing and signed by the person making the request, suggestion, or complaint. Assistance in drafting the written complaint will be made available if requested. A complaint form is available (Exhibit 1). A confidential complaint will be investigated to the extent possible, however, anonymous complaints, unless criminal in nature, will not be investigated.

It is the desire of the Board to rectify any misunderstandings between the public and the District by direct discussions of an informal type among the interested parties. It is only when such informal meetings fail to resolve the differences, shall more formal procedures be employed.

Any requests, suggestions, or complaints reaching the Board, Board members, and the administration shall be referred to the District Administrator for consideration according to the following procedure.

ADOPTION DATE: March 11, 2002

REVISION DATE(S): May 9, 2005

REVIEW DATE(S):

CROSS-REFERENCE: Administrative Guideline
Exhibit 1, Formal Written Complaint
Employee Agreements

LEGAL REFERENCE: Section 19.85 Wisconsin Statutes